

Caitlin Robinson

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512.826.1787

Education

Texas A&M University

Graduated May 2010

BS Biomedical Sciences

University of Texas

Graduated December 2018

MSN - Nursing with a concentration in Leadership in Diverse Settings

Rugby Playing Experience

Texas A&M University

August 2007 - May 2011

West Select Side

April 2011

Houston Athletic Rugby Club

September 2018 - June 2022

Rugby Administration Experience

Texas A&M

January 2009 - July 2010

Match Secretary

- Reserved fields in advance of game day
- Coordinated with opposing teams about game day
- Kept in contact with referees leading up to game day
- Oversaw game day equipment for both home and away games

Texas A&M

August 2010 - December 2010

Vice President

- Oversaw fundraising events and coordinated with players to ensure volunteers were present
- Assisted the president with running of the club
- Worked with Sports Rec to ensure the smooth running of the club

Houston Athletic Rugby Club

September 2020 - August 2023

Club Manager

- Oversee membership for USAR and HARC men's and women's teams
- Reserve game and practice fields and ensure all parties involved are informed of details for game day
- Coordinate with team manager and coaches for the running of the teams
- Oversee requests and verification of referees for both men's and women's teams

Texas A&M Women's Alumni

June 2020 - Present

Administrator

- Manage digital communications
- Assist with all other positions in their roles
- Initial setup and running of the website
- Facilitate and coordinate events and membership lists
- Assist with the initial file structure and organization of documents

Leadership Experience

Memorial Hermann - Roger Clemens Wing

January 2020 - February 2021

Charge Nurse

- Coordinated admission and discharge of patients on the unit
- Assisted bedside nurses with general patient care
- Coordinated with all pediatric units to ensure appropriate staffing

Memorial Hermann - Wound Care/Hyperbarics

November 2021 - January 2023

Unit Practice Council Chair

- Plan and run monthly meetings
- Coordinate with unit manager over the needs and wants of the staff
- Follow up on various project determined by the council

Memorial Hermann - Wound Care

January 2022 - January 2023

Skin Champs Chair

- Plan and run monthly meetings
- Provide education over various wound care content
- Work with multiple unit managers to ensure proper information is dispersed to all involved

Memorial Hermann - Wound Care

February 2023 - Present

Clinical Nurse Manager

- Oversee staff as they accomplish their duties
- Ensure all staff has necessary resources to perform their duties
- Maintain staff morale and provide education as necessary